

Eugene District Bylaws

ARTICLE I

NAME OF ORGANIZATION

The name of this organization shall be "Eugene District, Oregon Music Teachers Association", (henceforth referred to as Eugene District OMTA), affiliated with the Oregon Music Teachers Association, Inc. ("OMTA") and the Music Teachers National Association, Inc. (MTNA), Cincinnati, Ohio, a Code Section 501 (c)(3) organization.

ARTICLE II

OBJECTIVES

The objectives as stated in the State Constitution are:

Section 1. The object of the Association is the advancement of musical knowledge and education.

Section 2. Activities of the Association are aimed at the promotion of the art of music and the advancement of musical knowledge by providing educational opportunities which further the appreciation of music throughout the state.

Section 3. The Association is not organized for profit and no part of the net earnings may inure to the benefit of any private individual.

Section 4. In the event of the dissolution of the Association, any assets remaining after the payment of all outstanding liabilities shall be distributed pursuant to the provision of the Restated Articles of Incorporation.

ARTICLE III

MEMBERSHIP

Section 1. Membership classifications in the Association are: Active, Associate, Honorary and Student.

Section 2. All members of the district must be members of OMTA and MTNA and are subjects to all rules, regulations and requirements as set forth in the Constitution and Bylaws of the Oregon Music Teachers Association.

ARTICLE IV

OFFICERS

The officers shall be a President, a Vice President, a Recording Secretary, a Corresponding Secretary, and a Treasurer.

ARTICLE V

EXECUTIVE BOARD

The Executive Board shall consist of the officers, the Immediate Past President, the Membership Chairman, the Public Relations Chairman and one Student Activities Chairman, appointed by the President. All executive authority shall be vested in the Executive Board. Said Board shall have supervision of the affairs of the District. It

shall give guidance in the selection of programs and workshops, study the needs of student activities, consider long range plans for the organization and focus on keeping a positive relationship with the state (OMTA) and national (MTNA) organizations. The Board shall meet annually and at such times as the President deems necessary.

**ARTICLE VI
COMMITTEES**

Section 1. All committee chairmen shall be appointed by the President before the June meeting. All committee members shall be appointed by the President before the September meeting.

Section 2. Standing Committees that deal with activities of the organization shall be called District Committees. Standing Committees that deal with student participation shall be called Student Activities Committees.

Section 3. There shall be an annual planning meeting of District Committee Chairmen and the Executive Board. Other meetings may be called at the discretion of the President.

Section 4. There shall be an annual planning meeting of the Student Activity Committee Chairmen and the Executive Board. Other meetings may be called at the discretion of the President.

**ARTICLE VII
MEETINGS**

Section 1. Beginning with the month of September and continuing through the month of June, the regular meeting of the organization shall be held the second Monday of each month or at such times as the President shall designate, providing that each member has been duly notified.

Section 2. Those members present at a regularly scheduled or called meeting shall constitute a quorum.

**ARTICLE VIII
DUES**

Section 1. National and State dues as set forth in Article II of the Bylaws of the Constitution.

Section 2. The dues of the Eugene District OMTA shall be paid annually - such sum as may be necessary for the needs of the District. An increase in dues shall be made by a two-thirds majority vote of the members in good standing, present at any official meeting of the District, providing that each member has been notified in writing of the proposed increase in dues at least ten days prior to its proposed adoption at the District meeting.

**ARTICLE IX
DUTIES OF THE PRESIDENT**

The President shall preside at all meetings of the organization, and shall abide by all rules and regulations of the organization; shall appoint committees and be a member ex officio of such committees; shall serve as a member of the State Board and attend all meetings of the State Board and report accordingly; and shall perform any other duties as the organization requires.

**ARTICLE X
DUTIES OF THE VICE PRESIDENT**

Section 1. The Vice President shall preside in the absence or inability of the President and execute accordingly all duties of the President.

Section 2. The Vice President shall serve as Program Chairman.

**ARTICLE XI
DUTIES OF THE RECORDING SECRETARY**

The Recording Secretary shall keep a true record of the meetings of the organization and of the Executive Board; shall give a copy of the minutes to the President for the President's notebook, and file a copy in the Secretary's book of minutes; shall file a copy of the financial report of the District Treasurer in the Secretary's notebook; shall keep a file of members' names as supplied by the Treasurer; and shall perform any other duties as may be required by the organization.

**ARTICLE XII
DUTIES OF THE CORRESPONDING SECRETARY**

The Corresponding Secretary shall conduct all correspondence directed by the President and shall purchase and send courtesy items when directed.

**ARTICLE XIII
DUTIES OF THE TREASURER**

The Treasurer shall be responsible for the payment of all bills authorized by the Association; shall keep an itemized account of all receipts and disbursements; and shall present an official report to the District for each monthly District meeting and upon request; shall compile a complete directory of paid members to be published by the second Monday of September each year and updated as needed. The President shall appoint an auditing committee of two to audit the books biennially and upon a change in the office of Treasurer.

**ARTICLE XIV
ORDER OF BUSINESS**

The order of business shall be:

1. Call to order
2. Roll call
3. Reading of minutes of previous meeting
4. Reading of communications
5. Report of Treasurer
6. Reports of committees
7. Unfinished business
8. New business
9. Announcements for the good of the District

**ARTICLE XV
NOMINATION AND ELECTION OF OFFICERS**

Section 1. Officers shall be elected biennially in even numbered years. Any vacancy shall be filled by appointment of the President. The person appointed will hold office until the next election. No person shall hold more than one office in the district.

Section 2. In the election year, a nominating committee shall be appointed by the President.

At the March meeting, this committee shall present names of the candidates for the office of President, Vice President, Recording Secretary, Corresponding Secretary and Treasurer.

At the April meeting, additional nominations may be made by members present. Elections shall be by ballot, except in cases of only one nominee when the Secretary may be instructed to cast a unanimous ballot. A majority of votes will be sufficient for the election of any officer.

The term of office shall begin with the close of the May meeting and shall continue for two years until a successor is elected. In the election year, the outgoing President will represent the District at the State Convention.

**ARTICLE XVI
AMENDMENTS**

The Bylaws may be amended by a two-thirds majority vote of the members in good standing, present at any regular official meeting of the District, providing that such an amendment has been read at a meeting and presented to the membership in writing prior to its proposed adoption.

**ARTICLE XVII
PROCEDURE**

Roberts' Rules of Order will govern procedures at meetings as recommended by the Music Teachers National Association.

(These Bylaws were amended as stated above at the February 2013 meeting of the Eugene District, OMTA.)

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